



Guideline A1.09: Appendix C: Expense Disclosure Report- For Board Members

This report includes all C for the period including those paid by expense reimbursement, paid directly through use of a procurement card and those billed to the College by vendors. Expenses are allowed while Managers are on travel status, having meetings over meal times and for professional development purposes. Hospitality is allowed when external parties are involved for the purpose of fundraising, image or business promotion. Meals are also provided to students on travel status and to employees as part of a recognition event.

Disclosure of Claims for the period

May 1, 2019 to June 30, 2019

			Travel Method/ Description Code A - Airfare RC - Rental Charges PVM - Personal Vehicle Mileage CV- Fuel for College Vehicle	Meals for travel, Hospitality & Working Session <u>Meal Recipient Codes</u> S- Self GO – Government Official BA – Business or Industry Partner ST – Student CE - College Employee/ Board member also on travel status CER – College Employee recognition event FRA – Fundraising event attendees BOG – Other Board Members			Lodging PA – Private Accommodations		D: Other Expenses Incidentals, phone, internet, faxes, parking, per diem, baggage, public transport, laundry, membership etc	
Date Expense Occurred	Location	Purpose	Travel Code/ Expense Amount	Recipient Code(s) (see above)	Meal Receipts	Meal Allowances	Hotel Receipts	Allowances PA (see code above)	Describe Other	Amount
Randolph Benson										
May 9, 2019	Lac La Biche	Regular Board Meeting							Stipend for Electronic	\$50
June 13, 2019	Lac La Biche	Regular Board Meeting							Stipend for Electronic	\$50
June 21, 2019	Calgary	Minister and Board Chairs Meeting	PVM	\$477.48	S		\$55.00	\$476.63	Travel Stipend	\$50
Michelle Wright										
May 9, 2019	Lac La Biche	Regular Board Meeting	PVM	\$109.48						
June 13, 2019	Lac La Biche	Regular Board Meeting	PVM	\$106.72						
Parrish Tung										
May 8, 2019	St. Paul	Community Advisory Committee Meeting	PVM	\$34.5					Stipend for Travel	\$50
May 9, 2019	Lac La Biche	Regular Board Meeting	PVM	\$161.00					Stipend for Travel Stipend for Electronic	\$50 \$50
June 7, 2019	Lac La Biche	College Convocation 2019	PVM	\$161.00					Stipend for Travel	\$50
June 13, 2019	Lac La Biche	Regular Board Meeting	PVM	\$161.00					Stipend for Travel Stipend for Electronic	\$50 \$50

Elizabeth Munroe											
May 9, 2019	Lac La Biche	Regular Board Meeting – Teleconferenced								Stipend for Electronic	\$50
Floyd Thompson											
May 8, 2019	St. Paul	Community Advisory Committee Meeting	PVM	\$105.34						Stipend for Travel	\$50
May 9, 2019	Lac La Biche	Regular Board Meeting	PVM	\$41.40						Stipend for Travel	\$50
May 16, 2019	Cold Lake	Community Advisory Committee Meeting	PVM	\$172.40						Stipend for Travel	\$50
May 22, 2019	Lac La Biche	Community Advisory Committee Meeting	PVM	\$41.40						Stipend for Travel	\$50
May 27, 2019	Boyle	Community Advisory Committee Meeting	PVM	\$104.88						Stipend for Travel	\$50
June 13, 2019	Lac La Biche	Regular Board Meeting	PVM	\$41.40						Stipend for Travel	\$50
Vicki Schaeffer											
May 9, 2019	Lac La Biche	Regular Board Meeting	PVM	\$132.66						Stipend for Travel Electronic Device	\$50 \$50
June 13, 2019	Lac La Biche	Regular Board Meeting	PVM	\$138.09						Stipend for Travel Electronic Device	\$50 \$50
John Orr											
May 2, 2019	Lac La Biche	Planning/Academic/Student Services Committee Meeting	PVM	\$128.34						Electronic Device Stipend for Travel	\$50 \$50
May 8, 2019	St. Paul	Community Advisory Committee Meeting	PVM	\$66.70						Stipend for Travel	\$50
May 9, 2019	Lac La Biche	Regular Board Meeting	PVM	\$128.34						Stipend for Travel	\$50
June 7, 2019	Lac La Biche	College Convocation 2019	PVM	\$128.34						Stipend for Travel	\$50
June 13, 2019	Lac La Biche	Regular Board Meeting	PVM	\$128.34						Electronic Device Stipend for Travel	\$50 \$50

Doug Furgason											
May 9, 2019 2019	Lac La Biche	Regular Board Meeting	PVM	\$112.24						Stipend for Travel	\$50
June 13, 2019	Lac La Biche	Regular Board Meeting	CV	\$25.00							

Susan White											
June 13, 2019	Lac La Biche	Regular Board Meeting	PVM	\$139.84						Electronic Device	\$50